

2 Policy Statements

2.1 Safety Policy

At Donnelley Construction Pty Ltd the management of occupational health and safety is based on a belief that the well-being of people employed at work, or people affected by the work we undertake, is a major priority and must be considered during all work performed by the company or on its behalf.

People are our most important asset and their health and safety is our primary responsibility. The public shall be given equal priority to that of our employees or subcontractors. The provision of appropriate resources to achieve this outcome is a key undertaking of Donnelley Construction Pty Ltd.

Our principal objectives are to:

- Ensure health & safety is an integral part of every managerial and supervisory position.
- Ensure health & safety is considered in all planning and work activities through the implementation of comprehensive risk management processes.
- Involve employees or subcontractors in decision-making processes through regular communication, consultation and training.
- Provide a continuous program of education, learning and dissemination of OHS and related information to ensure that work is conducted in the safest possible manner.
- Identify and control all potential hazards in the workplace with the primary aim of eliminating hazards completely or alternatively minimising their risks.
- Ensure all potential accident and/or incidents are thoroughly investigated to prevent recurrence.
- Ensure compliance with legislation, codes of practice, Australian standards and other related guidelines.
- Create a safe working environment which is incident and injury/illness free.
- Establish measurable objective and targets and to monitor performance aimed at continuous improvement.
- Ensure the required injury management and workers compensation programs are available for all employees and to monitor their effectiveness.

Our success is reliant on:

- Commitment at all levels demonstrated by pro-active planning of all work activities with due consideration to implementing OHS controls that are suitable to each given situation.
- Understanding the total work process and associated OHS risks.
- Total commitment to achieving the objectives outlined in this policy through the provision of appropriate resources including training and regular modes of review.
- Open and honest communication between management, employees and subcontractors to achieve the best possible OHS outcomes.

Adam Donnelley

A. DONNELLEY
Managing Director
Donnelley Constructions Pty. Ltd